



Traffic Planner Role

Your potential new employer ...

At Premier Logistics we pride ourselves on quality. We specialise in general haulage, contract solutions, palletised distribution, warehousing, Irish distribution and innovative solutions to the construction industry. Our business aim is to give our customers an unrivalled experience building on our reputation of honesty and integrity.

We are strategically located and our plans for the ultimate UK coverage are in place. We are working with established partners who share and appreciate logistics and the work we do to get it right.

We promise our customers a flexible partnership approach with the dedicated team that is capable of providing customer service that you will be proud of. Customers are unique, we know that and Premier Logistics work with you whatever the size of your business to ensure you are satisfied with your logistics partner.

Premier Logistics build relationships with customers through effective account management, service level agreements and tailored key performance reporting.

The Company culture ...

A family owned business with family values. We pride ourselves on the ability to communicate well not only internally but also with all of our customers. As a team we are committed to sustainable growth to become one of the UKs most recognised and respected logistics providers. We know that to achieve this we need to grow our team of excellent people passionate about not only meeting customer expectations but where ever possible taking that extra stride and exceeding them.

Your Monday may look like this ...

- Your Monday starts at 6 am or 8 am depending on your starting day shift time
- A handover with the Sunday night shift to go over the weekend's actions and issues so that you are able to resolve them or complete them
- Communication with customers and drivers to ensure everyone knows what is needed
- Review of the mornings KPIs and reports to know where you are with things
- Report, resolve and if needed escalate any issues or potential challenges for that day or week
- Co Ordinate PMIs / MOTS due today and this week
- Deal with any defects that have been reported or maybe outstanding
- Confirm that the mornings deliveries are on time and customers' expectations will be met
- Communicate with customers regarding any possible delays to their deliveries and resolve accordingly
- Start tomorrows / the week's plans for routes and deliveries
- Source the required back load opportunities to maximise revenue
- Develop that valuable network of quality owner drivers and sub-contractors

What you will be doing here with us ...

- Phone Cover for Monday to Friday and on a rota basis covering weekends and evenings
- Deputise where needed for the Transport Manager
- Planning and presenting daily / weekly PMI and MOTs
- Checking weekly Driver / vehicle downloads and highlighting possible issues and manage the resources to remain legally compliant
- Review weekly MPG + Telematics reports in order to identify driver education opportunities
- Weekly / Daily driver spot checks to help drivers remain safe, legal and compliant
- Reactive / Preventative improvements rolled out for maintenance, safety and MPG
- Daily Planning + Control of General Haulage Fleet over a 24-hour period
- Work with the team to assist with trouble shooting, issue identification and problem solving
- Manage the regular email conversations with both drivers, suppliers, team mates and customers
- Coordinate daily delivery / collections
- Communication into Management team
- Assisting with the Network Freight movement – phone calls, emails etc.



Traffic Planner Role

You are the type of person that ...

- Is confident in a working role that constantly evolves
- Can turn challenges and problems into opportunities and success stories
- Creates meaningful relationships with staff, drivers and team mates
- Makes great decisions when the plans go wrong
- Will ask for help when they feel it is needed and use their own initiative where they can
- Knows the value of good clear and honest communication both internally and externally
- Knows the UK inside out from a planning and routing perspective
- Wants to be part of a team and help us be successful together
- Sets the example for others around you to meet and maintain

What you will need to have in order to be successful within this role ...

- 3+ Years of Transport Planning experience with a wealth of knowledge on Drivers Hours, Tachograph and WTD legislation
- Extensive experience of groupage planning
- Able to demonstrate your working process for optimal planning of 50+ tractor units.
- Able to show experience of managing a minimum of 15 drivers
- Ability to maximise revenue in areas such as, back hauls, use of sub-contractors and owner drivers.
- Customer focused with a proactive approach to problem solving, replanning and communication
- Put the legal requirements of the company first and foremost but can still plan to meet the customers' expectations.
- To be fully accountable to ensure that the sites are legally compliant at all times, this will include servicing & maintenance, driver's hours, tacho downloads both driver and vehicle unit along with all training - drivers CPC, MHE and manual handling.
- Experience with maximising the potential of a Transport Management System (TMS)
- Ability to demonstrate experience in routing and planning scenarios that allow you to be consistently profitable
- Highly competent with Microsoft Office products

Please consider these as minimum requirements for this role. Unfortunately, if we cannot see these in your CV and you are not able to offer examples of how you are able to deliver these key skills then we will not be able to take you further into the interview process

Next steps ...

Send an email to recruitment@premier-logistics.co.uk , attach your CV, and give us a great understanding about what you feel you can bring to the team here at Premier Logistics. We also need a clear explanation around your salary expectations along with the date you may be available to join us here. Once we receive your email and CV we will go through an evaluation process and if we feel you are the type of person we are looking for and have they key skills we need then you will receive an invitation to be part of the of the interview process.

Closing date for all applications will be Friday November 6th.

Anyone that has been selected for interview will be notified by Friday November 13th.

No agencies at this time please.